Submitting Final Approval

2. Click the **Proceed** button in the yellow **Log In** box in the right hand corner.
3. Log into NIHMS using either your ERA Commons login (for NIH PIs, Grantees, or applicants) or your MyNCBI login (for all other scientists).

**NOTE:** Please use your ERA Commons login if you have one.
4. Follow the directions on the applicable login screen.

**NOTE for MyNCBI users:** After logging in, you may be directed to the MyNCBI page. The NIHMS site should have opened in a different tab or window in your browser. If you are unable to find the NIHMS site, return to http://nihms.nih.gov, click **Proceed** in the right hand corner, then click the MyNCBI link again on the following page, and the site should load.
5. **On the Manuscript page**, click the link for the manuscript that you want to approve.

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6. On the **Review and Approve** page, click the **PMC-ready manuscript** link to review the Web version of your manuscript. The **Original submission** in PDF is also available for comparison. If changes need to be made, refer to the **manuscript with paragraph numbering** to make note of the location of the error(s). Click the **Approve** button if everything looks correct or click the **Request Corrections** button to submit corrections.
7. On the **Request Corrections** page, enter the paragraph number for the error, as well as the correction. To add more than one request, click the **Add another Request for Corrections** link. Once you are finished, click the **Send** button.

If you have no corrections, click the **Cancel** button.
8. After submitting your correction request or approving your manuscript, you can click the Go to Manuscript List button to return to your manuscript or click the Log Off button.